

COCARD® Confidential Merchant Information Sheet

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Merchant DBA _____	Legal Name _____	Owner Name _____	Title _____
Address _____	Billing Address _____	Home Address _____	How long _____
City, State, Zip _____	City, State, Zip _____	City, State, Zip _____	Own / rent _____
Location Phone Number _____	Contact Name _____	Home Telephone Number _____	
Fax Number _____			
Federal Tax ID # (9 digits) _____	Email: _____	Social Security Number _____	
Products/Services Sold _____		Percent Owned _____	
Merchant Credit Card Type: SWIPE % _____ MOTO % _____		Driver's License # _____	
Seasonal: Yes _____ No _____		State _____	
		Date of Birth _____	
Average ticket _____ Occasional High Ticket _____	Deposit required _____	Projected Monthly Volume \$ _____	
Annual Total Volume\$ _____			
Business Organization Type Sole Proprietor _____, Corporation _____ (S _____ or C _____), LLC _____, Partnership _____			
	Date business Started _____	Years owned _____	How long at present address _____
Advertising Method: Yellow Pages _____ Catalog _____ Direct Mail _____ Internet _____ TV/Radio _____ Referral _____ Magazine _____		Prior Bankruptcy ? _____ No _____ Yes _____	Type: Business _____ Personal _____
Refund Policy for MC / VISA Sales: Y _____ N _____ If Y; Check One: _____ Full Refund _____ Store Credit _____ MC/VISA Credit _____			
Bank _____, Location _____		Date relationship started _____	
Card Acceptance now ? Y _____ N _____ Current Processor Name _____		Current Merchant I D # _____	
Presently Accepting: American Express # _____ Discover # _____		PIN-based Debit? Y _____ N _____	
Present Terminal / Equipment Model _____			
Would you want to accept American Express? _____ Discover? _____		Pin based Debit _____	
Will you need a Terminal _____ or do you want to process over a PC based secure gateway _____			
If Terminal: Phone line: is the line that you will plug the terminal into a Tone/Landline _____ Digital _____		Do you have Call waiting on this line? _____	
Roll over lines? _____		Do you dial a # first to get outside an line? _____	

Please complete this form and fax it, toll free, with a "voided" business check to 866-903-1046.